

ACKNOWLEDGEMENT FOR CLASSIFIED EMPLOYEES CHANGING TO AN UNCLASSIFIED POSITION

I understand that while occupying a classified position, I am entitled to certain procedural rights set forth in O.C.G.A. 45-20-8 and 45-20-9. I understand that an employee who occupies a classified position prior to July 1, 1996 shall remain in the classified service so long as such employee occupies a classified position or as otherwise provided by law.

I hereby acknowledge that I have accepted a position with the Georgia Department of Corrections that is **not** included in the classified service. I understand that, in this unclassified position, the Department reserves and retains the right to make changes in the terms and conditions of my employment as an unclassified employee as deemed necessary or appropriate, to ensure the effective and efficient operation of the Department and its public mission.

Name (print): _____

Employee ID Number: _____

Signature: _____

Date: _____

Location/Facility: _____