

GEORGIA DEPARTMENT OF CORRECTIONS

Employee Standards of Conduct

ACKNOWLEDGMENT STATEMENT

This is to acknowledge that I have read the Department's Policy governing employee standards of conduct. As a condition of employment, I will abide by the terms and conditions of this policy. I understand that any violation of this policy, including any of the standards contained therein, may be the basis for disciplinary action, including dismissal. I also understand that disciplinary action can be taken for matters not covered by this procedure and that it does not create any new rights for me or for any other employee of the Department of Corrections.

Employee Signature

Date

Type/Print Employee Name

Employee ID: _____

Record Retention: Retain permanently in the local and official personnel file.