

**GEORGIA DEPARTMENT OF CORRECTIONS – MONTHLY PRODUCTION REPORT**

Name of Institution: \_\_\_\_\_

Month/Year Data is for : \_\_\_\_\_

ENTERPRISE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	MAY	JUNE	TOTAL
BEEF/LB (CARC)													
PORK/LB (CARC)													
POULTRY/LB													
EGGS/DOZEN													
MILK/GAL													
VEGETABLES/LB													
CABBAGE													
CARROTS													
COLLARDS													
CORN, SWEET													
CUCUMBERS													
MUSTARD GREENS													
ONIONS													
PEAS, ENGLISH													
PEAS, FIELD													
POTATOES, IRISH													
POTATOES, SWEET													
SQUASH, YELLOW													
SQUASH, ZUCCHINI													
TOMATOES													
TURNIP GREENS													
TURNIP ROOTS													
FRUITS/LB													
BLUEBERRIES													
STRAWBERRIES													
ROW CROPS													
FIELD CORN/BU													
HAY/TON													
SILAGE/TON													

Each farm will report monthly production figures for all enterprises in appropriate units of measure. The report submitted in July for the previous June shall represent the actual month-by-month production for the preceding fiscal year for all enterprises on the farm. NOTE: Totals for each entry must balance back to waybill totals.

**RETENTION SCHEDULE:**

This form, upon completion, will be kept in a filing area for three years, one year active and two years inactive. A copy should be forwarded to Central Farm to be kept in a filing area for five years, one year active and four years inactive, then destroyed.