

GEORGIA DEPARTMENT OF CORRECTIONS Standard Operating Procedures		
Functional Area: SUPPORT SERVICES/FIRE SERVICES	Reference Number: IVN04-0003	Revises Previous Effective Date: 4/01/97
Subject: FIRE STATION EQUIPMENT - CARE & MANITENANCE		
Authority: WETHERINGTON/FERRERO/HODGE	Effective Date: 8/15/01	Page 1 of 2

I. POLICY:

Local fire stations will maintain the station and its equipment as specified by NFPA and manufacturer's standards.

II. APPLICABILITY:

State Institutions designated by the GDC to operate a fire station.

III. RELATED DIRECTIVES:

- A. GDC Rule 125-2-2.01 (b); 1986 Georgia General Assembly H.B. 618.
- B. CAC/ACA Standards 2-2106, 2-4164, 2-5151; National Fire Protection Association Life Safety Codes 1949, 1967, 1976, 1981 & 1985, Ga. Code Title 8, Building & Housing and Title 25. Fire Protection & Safety.

IV. DEFINITIONS:

NONE

V. ATTACHMENTS:

NONE

VI. PROCEDURE:

- A. The fire station and fire equipment will be maintained in a clean, orderly, operable condition. The Station Chief will inspect and maintain the station and equipment in compliance with standards mandated by Georgia law (H.B. 618) and GDC.

Functional Area: SUPPORT SERVICES/FIRE SERVICES	Prev. Eff. Date: 4/01/97	Page 2 of 2
	Effective Date: 8/15/01	Reference Number: IVN04-0003

- B. The Station Chief or his designee will routinely conduct the following inspections/checks of the fire related equipment.
1. Fire apparatus will be checked daily and the apparatus check sheet completed. (This check sheet will be reviewed during the quarterly inspection of the station.)
 2. All hoses will be tested at a minimum of once per year.
 3. Fire hydrants will be tested, serviced and painted once per year.
 4. All pumpers of 500 GPM capacity or greater will have a pump service test conducted once per year.
 5. These inspections/tests will be documented and reported to the GDC Fire Services Manager via GDC District Chief at the end of each fiscal year (June 30th).
- C. The Station Chief will establish a preventive maintenance program and schedule for all fire apparatus/equipment and will conduct preventive maintenance once per month or as required/mandated in the appropriate system's operational manual.
- D. These records will be reviewed during inspection of the fire station by the GDC District Chief.