

GEORGIA DEPARTMENT OF CORRECTIONS Standard Operating Procedures		
Functional Area: SUPPORT SERVICES/FIRE SERVICES	Reference Number: IVN04-0005	Revises Previous Effective Date: 6/01/01
Subject: FIRE STATION OPERATION & FIREFIGHTER TRAINING		
Authority: WETHERINGTON/FERRERO/HODGE	Effective Date: 8/15/01	Page 1 of 3

I. POLICY:

GDC firefighters will be trained according to NFPA standards and Ga. Law H.B. #316 passed by the 1985 General Assembly.

II. APPLICABILITY:

State Institutions designated by the GDC to operate a fire station.

III. RELATED DIRECTIVES:

A. National Fire Protection Association Life Safety Standards 1946, 1967, 1976, 1981, 1985, 1201, 1403 and Ga. Code Title 8. Building and Housing and Title 25. Fire Protection & Safety

IV. DEFINITIONS:

NFPA - National Fire Protection Association

H.B. - House Bill

V. ATTACHMENTS:

Attachment 1 - GA Student Authorization Form

VI. PROCEDURE:

A. All firefighting personnel will meet training requirements as mandated by the Georgia Fire Academy and the Georgia Firefighters Standard and Training Council. Fire Safety training will be approved by the GDC Fire

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Services Manager and must comply with the following general guidelines:

1. Personnel driving fire apparatus must have a valid Class B-non commercial drivers license.
2. All persons riding on fire apparatus shall be seated and secured to the vehicle by seat belts or safety harnesses at any time the vehicle is in motion. Riding on tail steps or in any other exposed position shall be specifically prohibited.
3. Personnel driving or riding a fire apparatus will wear helmets and utilize seat belts.
4. Protective clothing provided by GDC will be worn on all emergency runs. (Emergency runs include all structural, wood and grass fires, and hazardous material spills.)
5. The inner lining of protective clothing will not be removed for any reason.
6. Self-contained breathing apparatus and protective clothing must be utilized in any smoke or live fire or hazardous materials operation.
7. No live fire training evolutions as defined by NFPA 1403, shall be conducted without instructor certified by the GA. Fire Academy in the subject being taught.
8. In-service training classes must meet the requirements of the facility that (based on GDC standards and state mandated requirements) have been identified by the GDC Fire Marshal's Office. An outline of any other in-service training to be conducted must be submitted to the GDC Fire Marshal's Office for approval prior to the training being conducted.

B. The following training standards are required by GDC:

1. All firefighters will complete the Georgia Basic Firefighter Course. No personnel shall be involved in a live fire operation prior to completion of the

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Georgia Basic Firefighter Course. Personnel shall not respond to any fire/rescue call before completion of the Georgia Basic Firefighter Course.

2. All firefighters assigned to GDC Fire Stations shall receive twenty (20) hours per month of fire related training.
3. All Station Chiefs are required to complete 120 hours of fire related training per year as required by the Georgia Firefighter's Standards and Training Council.
4. Training will be entered into the FireHouse software program by the 5th of the month following the reporting month.
5. Training requests for classes requiring certified trainer must be completed and submitted to the GDC Fire Marshal two weeks prior to the requested date of the class. (See Attachment 1).