

GEORGIA DEPARTMENT OF CORRECTIONS		
Standard Operating Procedures		
Functional Area: POLICY AND EXECUTIVE PROCEDURE/CORRECTIONS DIVISION	Reference Number: IE01-0001	Revises Previous Effective Date:
Subject: EMERGENCY PROCEDURES FOR SUPPORT OF GEOP AND ESF		10/01/01
Authority: DONALD/DEPETRO	Effective Date: 7/01/06	Page 1 of 6

I. POLICY:

A. In accordance with Governor Sonny Perdue's Executive Order on these emergency procedures the Georgia Department of Corrections will provide any and all support functions deemed necessary and consistent with the Georgia Emergency Operations Plan (GEOP) Emergency Support Functions (ESF). This includes, but is not limited to, consequences of acts of terrorism, natural disasters, and nuclear emergencies.

B. The Georgia Department of Corrections will activate these emergency procedures, herein described, according to the State of Georgia Executive Order signed by Governor Sonny Perdue, which implements the Georgia Emergency Operations Plan (GEOP).

II. APPLICABILITY:

This Standard Operating Procedure shall apply to all Divisions, Sections, Offices, Prisons, Private Prisons, Probation Detention Centers, Boot Camps and all other entities under the jurisdiction of the Georgia Department of Corrections which will conduct and/or supply support for the State of Georgia under the Georgia Emergency Operations Plan (GEOP) Emergency Support Functions (ESF) according to the State of Georgia Executive Order signed by Governor Sonny Perdue.

III. RELATED DIRECTIVES:

NONE

IV. DEFINITIONS:

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NONE

V. ATTACHMENTS:

NONE

VI. PROCEDURES:

A. Upon notification by the Georgia Emergency Management Agency, hereafter described as GEMA, the Georgia Department of Corrections will immediately implement the Emergency Support Function, hereafter described as ESF.

B. Chain of Command:

1. The Commissioner of the Georgia Department of Corrections or his/her designee will assign four (4) Georgia Department of Corrections personnel to be the contact persons (Agency Coordinator) to respond to a Georgia Emergency Management Agency (GEMA) request or State Operations Center (SOC) activation.
2. One of the lists of four (4) personnel will be designated as the Primary Agency Coordinator and the remaining personnel will be secondary Agency Coordinator (s).
3. A list of telephone numbers of the four (4) contact persons (Agency Coordinators) will be forwarded to GEMA to be included in the STATE AGENCIES COORDINATORS telephone list.
4. This list of telephone numbers will be updated as changes dictate or upon request of GEMA.
5. The primary contact person in the Georgia Department of Corrections is:
 - a. Rick Jacobs (Director - Special Operations)
 - 1) Office Number: 404-656-2809
 - 2) Cell Phone Number: 770-823-1118
 - 3) Pager: 404-382-4573

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- 4) Home: 706-235-5010
- 5) Southern Linc: 1*11*32048
6. The secondary contact persons in the Georgia Department of Corrections are as follows:
- a. Greg Faircloth (Coordinator - Special Operations)
- 1) Office Number: 404-656-2809
- 2) Cell Phone Number: 404-535-5984
- 3) Pager: 404-655-2004
- 4) Home: 478-994-7972
- 5) Southern Linc: 1*11*59367
- b. Ricky Myrick (Coordinator - Special Operations)
- 1) State Phone Number: 770-508-2500
- 2) Cell Phone Number: 404-520-1822
- 3) Home: 678-854-7059
- 4) Southern Linc: 1*11*32030
- c. Buster King (Coordinator - Canine)
- 1) Home: 478-946-3706
- 2) Cell Phone Number: 404-535-5981
- 3) Pager: 404-655-6847
- 4) Southern Linc: 1*11*59371

NOTE: The above mentioned individuals can also be contacted through the Georgia Department of Corrections Communications Center at 404-651-6511.

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7. Whenever officials of GEMA (Georgia Emergency Management Agency) request the Department of Corrections to initiate this Emergency Plan they will contact the primary GDC Agency Coordinator. If the primary GDC Agency Coordinator cannot be reached then the secondary Agency Coordinators will be contacted as listed above. They will immediately contact the Corrections Division Director of the Georgia Department of Corrections or his/her designee and appraise them of the situation.

a. The Agency contact persons will be responsible for coordinating contacts with all other Divisions, Offices, Sections of the Georgia Department of Corrections at the Direction of the Commissioner, Assistant Commissioner and/or the Corrections Division Director.

b. Each Division, Office and Section will be responsible for contacting their respective chains of command in descending order to implement this Standard Operating Procedure.

C. **EMERGENCY SUPPORT FUNCTIONS:** The following is a list of Emergency Support Functions (ESF) that the Georgia Department of Corrections will perform when contacted by the Georgia Emergency Management Agency (GEMA) to provide support/resources to the Primary Agencies under the auspices of GEMA:

1. ESF **1** for Department of Transportation: Fuel, Maintenance, and Vehicles.

2. ESF **3** for Public Works and Engineering: Equipment, Personnel.

3. ESF **4** for Fire Fighting: Equipment, Personnel, and Transportation.

4. ESF **6** for Mass Care: Equipment, Personnel, and Vehicles.

5. ESF **8** for Department of Human Resources, Division of Public Health: Equipment, Personnel, and Vehicles.

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6. ESF **9** for Search and Rescue: Personnel, Equipment, and Tracking Dogs.
7. ESF **10** for Department of Natural Resources (HazMat): Equipment, Personnel, and Vehicles.
8. ESF **11** for Food: Facilities, Food, Personnel, Water.
9. ESF **13** for GBI/GEMA regarding Terrorism: Law Enforcement Personnel, Vehicles.
10. ESF **14** for Department of Agriculture regarding Animals and Animal Industry: Equipment, Personnel, Vehicles,
11. ESF **15** for Department of Public Safety: Equipment, Personnel.
12. ESF **16** for GEMA regarding Evacuation: Equipment, Personnel, Traffic Control, and Vehicles.
13. ESF **18** for GEMA, Red Cross, and Salvation Army regarding Volunteer Services: Equipment, Food, and Personnel.
14. ESF **20** for GEMA regarding Damage Assessment: Equipment, Personnel, and Vehicles.

D. **Allocation of Resources:** Upon request from the Georgia Emergency Management Agency (GEMA), when an event occurs, the Commissioner of the Georgia Department of Corrections or his/her designee will provide resources from the nearest available facility (s).

1. The following is a listing of resources for allocation in accordance with the Georgia Emergency Operation Plan (GEOP):
 - a. **Fuel:** To be provided from the nearest facility (s).
 - b. **Maintenance:** To be provided from the nearest facility (s).
 - c. **Vehicles:** To be provided from the nearest facility (s).

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- d. **Equipment:** To be provided from the nearest facility (s).
- e. **Personnel:** To be provided from the nearest facility (s).
- f. **Transportation:** To be provided from the nearest facility (s).
- g. **Tracking Dogs:** To be provided from the nearest facility (s) with tracking dogs and Canine handlers.
- h. **Food:** To be provided from the nearest facility (s) and Food Distribution Units (FDU's).
- i. **Water:** To be provided from the nearest facility (s).
- j. **Law Enforcement Personnel:** P.O.S.T. certified personnel from the nearest facility (s).
- k. **Traffic Control:** P.O.S.T. certified personnel from the nearest facility (s).

E. **ADMINISTRATION:**

This Standard Operating Procedure will be reviewed annually by the Corrections Division Office of the Georgia Department of Corrections for any necessary revisions.