VISITORS' LOG REGARDING PUBLIC ACCESS

ATTACHMENT 1
SOP IIA17-0001 (205.17)
04/22/15

(EVERYONE must be signed in.)

It shall be unlawful for any person to obtain or procure for or give any person/inmate a gun, pistol, or any other weapon, or intoxicating liquor or amphetamines, or biphetamines, or any other hallucinogenic drugs, or other drugs, regardless of the amount, or any other article or item, without the knowledge and consent of the Warden or his/her Deputy Warden in charge. Any person who knowingly violates the provisions of this Section shall be guilty of a felony and upon conviction thereof, shall be imprisoned for not less than one, not more than five years.

DATE	NAME (Please Print)	EMPLOYER	PERSON CONTACTING	CAR TAG#	TIME IN	TIME OUT	OFFICERS SIGNATURE	REMARKS

VISITOR AGREES NOT TO HOLD THE GEORGIA DEPARTMENT OF CORRECTIONS OR ITS EMPLOYEES RESPONSIBLE OR LIABLE FOR ANY ACCIDENT OR INJURY.

RETENTION SCHEDULE: This completed form will be kept locally for three years then forwarded to the Field Operations Manager's office and retained for two years, then destroyed.