

Incident Report

Major Minor

Incident ID: Facility: Incident Date: Time: Location/Dorm:

Reporting Official: Video Used? Operator Name:

Did incident result in serious injury? No Staff Inmate

Offender Weapon? Y N Weapon Description:

Use of Force? Y N UOF Equipment Used? Y N Taser Chemical Firearm Hands-On Other:

Does this incident report contain contraband? Y N If Yes, it was found... Inside Grounds Outside Grounds

Is the contraband associated with a throw-over? Y N

Incident Category: Check all that apply:

- Accident, Attempted Suicide, Cell Extraction, Contraband - Hard, Contraband - Nuisance, Death, Disruptive Behavior, Disruptive Event, Drugs, Employee Contact with Blood, Escape, Escape Attempt, Failure to Execute Policy, Fight, Fire Incident, Four/Five Point Restraint, Homicide, Hunger Strike, Illness, Injury, Inmate Internet Violation, Inmate Special Transport, Inmate Strip Cell Status, Inmate to Inmate Assault, Inmate to Staff Assault, Institutional Drill, Keys/Tools, Maintenance Incident, Personal Dealings with Inmate, PREA - Allegation, Projecting Bodily Fluids, Property, Self-Injurious Behavior, Shakedown, Staff Shakedown, Staff to Staff Assault, Suicide, Taking Hostage, Unauthorized Contact, Use of Force, Visitor Incident, Wireless Device, Wireless Device Accessory

Table with 8 columns: Involved INMATE Name, GDC #, UOF, DR, Injury, Weapon, Sex. Alleg., and Directly Involved OR Witness. Includes rows for 'Involved' and 'Witness' status.

Table with 8 columns: Involved Staff Name / Title, Employee ID#, Race, Sex, Force Used, Staff Equip., Equip. Type. Includes rows for staff involvement.

Table with 4 columns: WITNESS Name, Number / Title, WITNESS Name, Number / Title. Includes rows for witness information.

Table with 6 columns: Name/Agency Notified, Date, Time, Name/Agency Notified, Date, Time. Includes rows for agency notification.

Reporting Official Signature: Date: Supervisor Signature: Date:

WARDEN / SUPERINTENDENT REVIEW: Was this incident forwarded for investigation? Yes No Warden's Comments:

Blank lines for Warden/Superintendent review comments.

Warden/Superintendent Signature Date Retention Schedule: (3) years and then destroy