

GEORGIA DEPARTMENT OF CORRECTIONS Standard Operating Procedures		
Policy Name: Inmate Construction Housing Units		
Policy Number: 211.01	Effective Date: 4/17/2020	Page Number: 1 of 3
Authority: Commissioner	Originating Division: Facilities Division	Access Listing: Level I: All Access

I. Introduction and Summary:

Offenders assigned to the inmate construction crews and to self-contained portable housing will be subject to all applicable security measures as is any offender. This policy is applicable to all Georgia Department of Corrections (GDC) facilities or centers housing offenders.

II. Authority:

A. Ga. Comp. R. & Regs. R. 125-3-1-.04; and

B. GDC SOPs: 218.01 Key and Lock Control, 218.02 Control of Tools and Equipment, 221.02 Count Procedures, 228.01 Safety - Sanitation Inspection, 226.01 Searches, Security Inspections and Use of Permanent Logs, 206.01 Offender Personal Property Standards, 406.19 Offender Financial Transactions and Business Activities, and 207.04 Offender Work Details.

III. Definitions: None.

IV. Statement of Policy and Applicable Procedures:

A. Inmate construction housing units may be placed within existing perimeters or external to a perimeter.

1. If an inmate construction housing unit is placed within a perimeter, medium and/or minimum security offenders, and/or trusty offenders may be assigned.
2. If placed outside a perimeter, only minimum security offenders or trusty offenders may be assigned. If constant supervision is available, medium security offenders may be utilized.
3. In all cases, the "in/out security designator" will be used by the Classification Committee (GDC SOP 207.04 Offender Work Details) to determine appropriate work detail assignments.
4. Close custody offenders will not be assigned to these units.
5. POST orders will be revised at the host facility to insure staff members are

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fully cognizant of additional security measures required on installation of inmate construction housing units.

- B. At all times, count procedures as outlined in SOP 221.02, Count Procedure will be observed.
- C. The safety and sanitation procedures will be followed as stipulated in SOP 228.01, Safety - Sanitation Inspection. The Warden will be responsible for inspections as indicated in Ga. Comp. R. & Regs. R. 125-3-1-.04. At a minimum, the Warden or designee will tour and inspect on a weekly basis for security, sanitation, and safety issues. Searches will be conducted on an as needed basis as indicated in SOP 226.01, Searches, Security Inspections and Use of Permanent Logs. Facility staff performing these inspections will be accompanied by the inmate construction officer assigned to the unit.
- D. Adequate fire protection will be ensured and, while on-site, facility/center emergency plans will reflect operations of the inmate construction housing units.
- E. Key and tool control procedures will be followed in accordance with SOP 218.01, Key and Lock Control, and SOP 218.02, Control of Tools and Equipment.
- F. Offenders living in inmate construction housing units will have access to offender store, visitation, telephone, and other privileges as are available to the general population.
- G. Facilities/centers to which these units are attached will furnish food either by pack-outs or by those offenders utilizing facilities/centers therein.
- H. All possible programmatic access will be furnished by the host facility/center. This includes access to counseling, chaplaincy, recreation, sick call, etc. Facility counseling staff will ensure that Parole Review Summaries reflect the offenders performance accurately.
- I. Offender mail will be handled in accordance with standard mail procedures.

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J. Inmate trust accounts will be maintained in accordance with SOP 406.19, Offender Financial Transactions and Business Activities.

K. Offender personal property restrictions should be the same as general population offenders of the host facility and in accordance with SOP 206.01, Offender Personal Property Standards.

L. Offenders and their property shall be subject to search at any time.

V. **Attachments:** None.

VI. **Record Retention of Forms Relevant to this Policy:** None.