

OFFENDER MARRIAGE CHECKLIST (Example)

_____ Did you present to the chaplain a notarized statement stating that there are no legal restrictions prohibiting the marriage?

_____ Did you provide to the chaplain the name, address, and telephone number of the intended spouse outside minister and approximate date of marriage?

_____ Did you obtain a marriage application and provide the chaplain with a completed copy and return the original to your intended spouse?

_____ Have you and your intended spouse considered requesting premarital counseling (optional)?

_____ Did you contact an outside minister or authorized person (optional) and instruct the minister or authorized person to request approval from the Superintendent/Warden for him/her to enter the Institution?

_____ Did you inform your intended spouse of the policy concerning dress, rings, camera, etc. and instruct him/her to Fax or mail a copy of the completed marriage license to the Director of Chaplaincy in the Central Office?

RETENTION SCHEDULE:

No retention is necessary for this form. It is intended for use by the inmate/detainee to assure that all preparations on his/her part have been done.