

GEORGIA DEPARTMENT OF CORRECTIONS Standard Operating Procedures		
Functional Area: PROGRAM SERVICES/EDUCATION SERVICES	Reference Number: VC01-0006	Revises Previous Effective Date: 8/01/07
Subject: POST-SECONDARY STUDY		
Authority: OWENS/SMITH	Effective Date: 7/15/10	Page 1 of 2

I. POLICY:

Post-Secondary study may be available to inmates who qualify and who voluntarily seek enrollment in approved courses.

II. APPLICABILITY:

All State Prisons.

III. RELATED DIRECTIVES:

- A. GDC Rule: 125-4-2-.04
- B. CEA-031

IV. DEFINITIONS:

NONE.

V. ATTACHMENTS:

NONE.

VI. PROCEDURE:

- A. Prior to enrolling in a post-secondary course, the inmate must have the facility administrator's approval and the Classification Committee. This approval must be documented in the inmate administrative file.
- B. An inmate wanting to take post-secondary courses contacts the post-secondary provider/institution and makes arrangements for enrollment, payment, study, testing, and all other requirements.

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C. The inmate informs his or her counselor prior to beginning and after completing each post-secondary course.

D. If the post-secondary course duplicates a locally available program, the inmate is urged to participate in the local program.