

FAITH and CHARACTER-BASED DORMITORY
CORRECTIONAL ASSOCIATE CONTRACT

As a Correctional Associate (Volunteer) for the Faith and Character-based Dormitory, I, _____, understand that I have the following responsibilities:

1. To respect, and keep confidential (with the usual legal and ethical restrictions), all personal information shared in the group and personal interviews.
2. To report at the assigned time for each assigned session (unless the facility has been notified in advance).
3. To be thoroughly prepared to facilitate each assigned session.
4. To treat staff members/offenders with respect and courtesy.
5. To be available for personal counseling at breaks and before or after group sessions, if time allows.
6. To conduct individual/group-counseling sessions only in areas of the facility that are approved for the activity.
7. To follow all institutional rules/policies/procedures set forth by Georgia Department of Corrections.

Volunteer Signature

Date

On-Site Coordinator

Date