

Guidelines for Issuing Disciplinary Reports (by Offense)

Charge	1st Offense	2nd Offense	3rd or More Offense
Fail to Follow Instructions *	Verbal Reprimand	Disciplinary Warning Report	DR Issued
Insubordination *	Verbal Reprimand	Disciplinary Warning Report	DR Issued
Unauthorized Presence *	Verbal Reprimand	Disciplinary Warning Report	DR Issued
Unauthorized Possession of Contraband	DR Issued	DR Issued	DR Issued
Intentionally Causing Injury to Oneself **	DR Issued	DR Issued	DR Issued
Assault on An Offender with Serious Injury	DR Issued	DR Issued	DR Issued
Offender-On-Offender Assault	DR Issued	DR Issued	DR Issued
Threatening or Menacing with a Weapon	DR Issued	DR Issued	DR Issued
Fighting	DR Issued	DR Issued	DR Issued
Verbal-Gesture Threatening *	Disciplinary Warning Report	DR Issued	DR Issued
Unauthorized Absence *	Verbal Reprimand	Disciplinary Warning Report	DR Issued
Sexual Activity	DR Issued	DR Issued	DR Issued
Theft	DR Issued	DR Issued	DR Issued
Obscene Words-Gestures*	Disciplinary Warning Report	DR Issued	DR Issued
Defacing-Damage Property	DR Issued	DR Issued	DR Issued
Fail to Perform Work-Assignment*	Verbal Reprimand	Disciplinary Warning Report	DR Issued
Project Nuisance Item	DR Issued	DR Issued	DR Issued
Lying*	Verbal Reprimand	Disciplinary Warning Report	DR Issued
Assaulting a DOC Employee	DR Issued	DR Issued	DR Issued
Possession Any Drug-Narcotic	DR Issued	DR Issued	DR Issued
Exposure-Exhibition	DR Issued	DR Issued	DR Issued
Intentionally Throwing/Propelling an Item (Lethal/Body Fluid)	DR Issued	DR Issued	DR Issued
Under Influence of Drugs	DR Issued	DR Issued	DR Issued

*Verbal Reprimands maybe issued on the first (1st) Offense dependent upon the severity of the infraction.

**The issuance of a Disciplinary Report, shall be dependent upon the offender's Mental Health status at the time of infraction.