



Brian P. Kemp
Governor

GEORGIA DEPARTMENT OF CORRECTIONS



Timothy C. Ward
Commissioner

Rejected: Notification of Referral to the Facility ADA Coordinator

TO: Offender Name, GDC#
_____ Facility/Center

FROM: Warden/Superintendent
_____ Facility/Center

RE: GRIEVANCE #

This memorandum is in response to your grievance that was filed on _____. Upon review, it has been determined that you failed to follow the proper procedure for filing the formal grievance; therefore, this grievance is being rejected in accordance with policy. However, due to the nature of the allegation, an investigation is warranted.

Therefore, a copy of your grievance has been forwarded to the Facility ADA Coordinator on _____ for processing in accordance with SOP 103.63 Americans with Disabilities Act (ADA), Title II Provisions.

You will be notified upon the completion of the investigation by the Facility ADA Coordinator.

Warden/Superintendent

Date

Offender GDCID#

Date