

A. **PURPOSE.** To outline the geographical and patrol responsibility for police units assigned to service areas and beats

**B. GENERAL PROCEDURE**

1. All beat and community officers will patrol their assigned service areas and not leave the boundaries of the assigned service areas during the tour of duty except if:
  - a. Directed by the Emergency Communications Operator.
  - b. Directed by a patrol supervisor or with the express permission of the patrol supervisor.
  - c. Returning to Police Headquarters for administrative purposes that require prompt attention.
  - d. Providing assistance to another officer.
2. All beat and community policing specialists shall promptly return to their assigned service area at the end of any of the events listed above.

**C. SPECIFIC RESPONSIBILITIES**

1. Beat and community policing specialists are expected to acquire knowledge of the geography, schools, businesses, residents, chronic police and neighborhood problems, and crime trends and patterns in their assigned service areas and beats.
2. All beat and community policing specialists have primary responsibility for their assigned beats and will be held accountable for all police-related matters and concerns in their assigned beats.
3. All beat and community policing specialists have secondary responsibility for their assigned service areas and will be held accountable for all police-related matters and concerns in their assigned service areas.