

A. PURPOSE. To outline the responsibilities of the 61<sup>st</sup> District Court Domestic Assault Response Team

B. GOALS

1. Provide a variety of services to the victims of domestic assault
2. Coordinate the response of the Grand Rapids Police Department and the Domestic Assault Response Team of the 61<sup>st</sup> District Court
3. Interview the victim
4. Provide “crisis intervention”
5. More completely inform the victim regarding the court processes to be followed
6. Assess the safety needs of the victim
7. Assist with transportation to a place of safety if needed

C. SPECIFIC RESPONSIBILITIES

1. The Responding Officer:
  - a. Shall request that the Domestic Assault Response Team respond to the incident address when a domestic assault arrest has been made unless an unsafe environment exists, i.e., the victim is assaultive or there is potential for further violence.
  - b. Is encouraged to request the Domestic Assault Response Team to respond to other domestic related incidents, sexual assaults, or incidents of elder abuse when they may be able to provide some specialized service to the victim, i.e., provide transportation, shelter, etc.
2. The Domestic Assault Response Team:
  - a. Shall respond to domestic calls where the suspect has been arrested or when the report is being taken at a place where the victim can be safely interviewed, i.e., hospital or Police Department.

- b. Hours are: Monday through Friday 0800–1500 hours (phone and on-scene contact), Friday and Saturday 1700–2300 hours (on-scene contact), and Sunday through Thursday 1900–2300 hours (on-scene contact.)
  - c. Shall conduct follow-up responses to reported domestic assaults by both telephone and in person.
  - d. Will use the radio call identifier “1439.”
  - e. Shall utilize the police radio only for the transmission of essential or emergency messages. All other communication shall be conducted by telephone.
  - f. Shall notify the Emergency Communications Operator by radio or telephone:
    - (1) At the beginning and end of their shift along with their computer numbers.
    - (2) When they will be at an address relating to their follow-up on a domestic incident.
    - (3) When they have returned to their vehicle when leaving those locations.
3. Emergency Communications Operator shall enter:
- a. The radio call identifier and computer numbers into the CAD system when the Domestic Assault Response Team calls in or out of service.
  - b. The address into the CAD system when the Domestic Assault Response Team notifies them that they will be out of their vehicle relating to their follow-up on a domestic incident.
  - c. Into the CAD system when the Domestic Assault Response Team has cleared from the address.