

A. **PURPOSE.** To outline employee responsibilities when transporting infants or children.

**B. SPECIFIC RESPONSIBILITIES**

1. Police Employees shall comply with the Michigan Motor Vehicle code regarding required restraint use as it applies to infants and children.
  - a. Children age 0-4 are required to be transported in a federally approved child restraint system that is properly secured in the rear of the vehicle.
  - b. Children age 5-8 are required to be transported in a booster seat unless they are over 4'9" tall.
  - c. Children age 9-15 (or children 5 and over that are taller than 4'9") shall be transported using the vehicle's seat belt restraint system.
2. Properly restrained for the purposes of Section 1 will mean in compliance with the best practices recommendations of the National Highway Traffic Safety Administration including:
  - a. Safely securing the infant, child, or booster seat in the rear seat of a passenger vehicle. No child under the age of 8 will be transported in a marked or semi marked patrol unit with a solid or plastic rear seat, and/or a cage; they shall be transported in other department vehicles such as, Police Volunteer vans, Support Service vehicles, or investigative vehicles, etc.
  - b. All children under the age of 18 months will be secured in a rear facing position.
3. All Department owned child restraint seats will be stored in the equipment room in the motor pool (police bike and medical supplies room). Employees shall return all seats after use.
4. Employees are required to notify the Watch Commander or Support Services Division Commander immediately upon discovering damaged or missing Department owned child safety seats.