



# Purpose of Safety and Health Procedures Manual

Policy No. G-01<sup>1</sup>

The Scope of this policy includes the following individuals:<sup>2</sup>

- ✓ Employees (including Appointed Officials, Probationary Employees, Full-Time At-Will Employees, Part-Time Employees, Temporary Employees, Civil Service Employees, Teamsters Employees, HPOA, HPSA, and IAFF Employees)
- ✓ Full-Time Elected Officials
- ✓ Volunteers

## I. PURPOSE

To provide employees with information regarding the Safety and Health Procedures Manual.

## II. POLICY APPLICATION

The City of Henderson is dedicated to providing its employees with a safe environment. In order to maintain a safe working environment, the City has a Safety & Health Procedures Manual. This Manual complies with federal, state, and local regulations concerning workplace safety and is meant to be utilized as a “best practices” tool for employees to use to achieve the goals of a workplace free of recognized hazards and “zero incidents” in workplace operations. This Manual is available on the City’s Intranet.

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<sup>1</sup> This policy is not to be construed as a contract or an implied contract concerning any employment-related decision or term or condition of employment. The City reserves the right to revise, delete or add to any and all policies, procedures, work rules or benefits stated in this policy at its sole discretion. See Introduction, Administrative Policy No. A-01.

<sup>2</sup> The relevant definitions for the individuals identified in the Scope of this policy are defined in Introduction, Administrative Policy No. A-01.