

OPTIONS for DEVELOPING YOUR INDIVIDUALIZED PLAN FOR EMPLOYMENT (IPE)

The following information is provided to you so that you can decide how you want to proceed with developing your IPE. You, and your representative if you have one, may develop all or part of your IPE using the IVRS form. The following provides information on options and the conditions that are required:

- Without assistance from IVRS or any other entity; or
- With assistance from:
 - A qualified vocational rehabilitation counselor employed by IVRS; or
 - A qualified vocational rehabilitation counselor not employed by IVRS;
 - A representative of IVRS under the guidance of an IVRS vocational rehabilitation counselor; or
 - A disability advocacy organization such as the Client Assistance Program or Disability Rights Iowa, or any other advocacy organization of your choosing; or
 - A representative through another source that is already working with you, such as your case manager.
- Your IPE is not approved or put into practice until it is discussed and reviewed with, revised if applicable, and approved by your vocational rehabilitation counselor employed by IVRS.
- Your IPE implementation date begins on the date of your IVRS counselor’s signature.
- You may not be compensated for any expenses incurred while developing your IPE with any entity not employed by IVRS.
- If you are not on the IVRS waiting list and you require some assessment services to develop your IPE, you must discuss them in advance with your IVRS counselor and obtain **prior approval** if you want financial assistance to pay for the assessment service.
- If you require information from a benefits planner, IVRS can provide or arrange that assistance to you at any time during the development or implementation of your plan.

I have reviewed this information with my IVRS representative and understand my options for developing an IPE.

Signature

Date

Job Candidate Representative

Date