

Iowa Vocational Rehabilitation Services (IVRS)
Pre-Employment Transition Services Agreement

Student Demographics

Student's Name: _____ Date of Birth: _____

Race
White Yes No Native Hawaiian/Other Pacific Islander Yes No
Black/African American Yes No Asian Yes No
American Indian/Alaska Native Yes No

Ethnicity
Latino/Hispanic Yes No

Qualification for Potentially Eligible (PE)

The student meets the following criteria to qualify as a PE student for IVRS:

Is at least 14 years old but less than age 22; and

Has a disability documented with an:

IEP,

504 Plan, or

Other documentation that supports the student as having a disability; and Is enrolled in a recognized educational program.

School Name or Description (i.e. Homeschooled): _____

Anticipated High School Graduation Date: _____ HS State ID: _____

Description of Anticipated Pre-Employment Transition Services (Pre-ETS)

If the student meets the definition of PE for IVRS, then the student is able to participate in Pre-ETS. Anticipated Pre-ETS are indicated with an "X" and described (if applicable) below:

Job Exploration Counseling End Date: _____

Comments: _____

Workplace Readiness Training End Date: _____

Comments: _____

Counseling on Opportunities End Date: _____

Comments: _____

Work-based Learning Experiences End Date: _____

Comments: _____

Instruction in Self-Advocacy End Date: _____

Comments: _____

Signatures

As long as the student qualifies as Potentially Eligible for IVRS or has been determined eligible for IVRS, this Agreement will be effective and new Agreements may be written, as additional services are requested and available.

Student Acknowledgement: I understand Pre-ETS and I agree to participate in the services described in this Agreement. I understand that Pre-ETS will be provided contingent upon local availability.

Student Signature Date

Parent/Guardian Acknowledgement: I agree that my student may participate in the Pre-ETS described in this Agreement. I understand that services will be provided contingent upon local availability.

Parent/Guardian Signature Date

IVRS Representative Signature Date

IOWA VOCATIONAL REHABILITATION SERVICES

You have the right to have all your information kept confidential. A release of information is not required for IVRS to obtain information needed to comply with the performance accountability requirements of section 116 of WIOA or to share information with state/federal partners who share common standards of confidentiality.

You have the right to appeal or request mediation to your counselor any time you have problems with a decision or service up to and including case closure. If you are still not satisfied, you may choose to discuss the matter with your counselor's supervisor, where disagreements are often quickly resolved, or you may go directly to mediation or a hearing before an impartial hearing officer. If you choose to discuss the situation with the supervisor and are still not satisfied, you may ask for mediation or a hearing after that. Your request to appeal the decision or request for mediation must be filed within 90 days of the decision. A request for hearing is made to the Administrator of IVRS, 510 East 12th Street, Des Moines, Iowa 50319.

The Client Assistance Program (CAP) is available to help you in your relationship with IVRS. Write to CAP, Iowa Department of Human Rights, Lucas State Office Building, Des Moines, Iowa 50319; or call (toll free) 1-800-652- 4298 (Voice/TTY), or in the Des Moines area, 242-5655 (Voice/TTY).

IVRS services are provided in compliance with all applicable state and federal civil rights laws. You must be served without regard to age, race, creed, color, sex, national origin, religion, disability, ancestry, sexual orientation, gender identity, or veteran status. If you believe you have been discriminated against based on one of these reasons, you may contact the IVRS Staff Attorney, Iowa Vocational Rehabilitation Services, 510 East 12th Street, Des Moines, Iowa, 50319, (515) 281-4146 (voice), (515) 281-4211 (TTY), or toll-free