Checklist for Third Party Examiner’s Application Package

Submit all **originals** with your application package:

- [ ] Completed Application for Third Party Examiner Status
- [ ] Fingerprint forms (or statement you were printed at State Police)
- [ ] Copy of Medical Examiner’s Certification card for Examiner
- [ ] Completed Third Party Tester Application
- [ ] Completed Third Party Tester Agreement, signed by company official
- [ ] Copy of company vehicle insurance covering all vehicles
- [ ] Company check in the amount of ($50.00 for the tester, $10.00 for each examiner) to: LA Dept of Public Safety

**Notice:** Missing or incomplete applications items will cause a delay in processing your application
If submitting fees for the background check, it must be a separate check or money order from the application fee.

Upon final approval, the following items will be collected:
- [ ] Affidavit of examiner, signed and attested to by supervisor
- [ ] Copy of test route showing all required maneuvers
- [ ] Copy of 4-column directional sheet (standard)
- [ ] Surety bond or exemption letter

Attach this checklist sheet to your CDL examiner’s application package.