



City of Manassas Police Department General Duty Manual



Effective Date: 09-16-2011	GENERAL ORDER	Number: 01-11
Subject: Jurisdiction / Mutual Aid		
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Accreditation Standards: 2.1.1 / 2.1.2 / 2.1.3 / 81.1.1	By Authority Of:  Douglas W. Keen, Chief of Police	Total Pages: 4

PURPOSE:

To identify the geographical boundaries of jurisdiction, and to provide guidance for the use of mutual aid.

POLICY:

Officers are authorized to exercise police jurisdiction and authority in accordance with this directive. It is the policy of the Department to comply with all requirements of the Mutual Aid Agreements of the Northern Virginia area when either requesting or giving assistance. In addition, it is the policy of the Department to comply with all requirements of the "Mutual Aid Agreement for the Provision of Police Services in Prince William County and the City of Manassas," dated August 12, 2014. A copy of all pertinent Mutual Aid Agreements and Memorandums of Understanding are maintained in the Office of Professional Standards and available for inspection by any member on a daily basis.

DISCUSSION:

N/A

PROCEDURE:**I. Jurisdiction, Generally**

- A. Jurisdictional responsibility of the Department is contained in Chapter I, Section 2 of the City Charter.
 - 1. The boundaries of the City are illustrated on the map found in Attachment "A."
 - 2. The City owns property that is located approximately 5.1 miles west of the City, which is surrounded in its entirety by Prince William County. This property includes Lake Manassas, the City of Manassas Dam at Lake Manassas, and the City of Manassas Water Treatment Facility. Collectively, this property is referred to as "Lake Manassas," and is illustrated on the map found in Attachment "B."
- B. The Department operates and has jurisdiction in the City of Manassas, Virginia, and Lake Manassas. Concurrent jurisdiction exists in certain areas to the extent set forth in Sections III and IV of this General Order.
- C. Thorough familiarization with jurisdictional authority is a part of the Field Training Program for Police Recruits, Police Officers and Emergency Communication Specialists.

II. Jurisdiction Beyond the City Limits

- A. The Code of Virginia Section 15.2-1725 allows Manassas Police Officers to go beyond the corporate limits of the City of Manassas to protect property of the City water and sewer systems, or otherwise enforce the laws of the Commonwealth of Virginia with respect to such property.
- B. The Code of Virginia Section 19.2-250 extends jurisdiction in criminal matters involving offenses against the Commonwealth of Virginia one mile beyond the corporate limits. In the rare event of the exercise of such jurisdiction where the criminal act occurs outside the City, violation of State law, not City ordinance, shall be charged.
- C. Pursuit is governed by General Order 6-21.

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III. Mutual Aid Agreement For the Provision of Police Services in Prince William County and the City of Manassas

- A. On August 12, 2014 the Department and the Prince William County Police Department entered into a "Mutual Aid Agreement for the Provision of Police Services in Prince William County and the City Of Manassas." Under the authority of the Code of Virginia Section 15.2-1736, this agreement provides City and County Police Officers with the limited right to exercise police authority and jurisdiction while in the performance of certain specific situations.
- B. The Agreement states, in part:
 - 1. Any police officer who has been duly employed by the Prince William County Police Department or the City of Manassas Police Department shall have the same power and authority to enforce the laws of this Commonwealth or otherwise perform the functions of his office in the other jurisdiction which is a party to this Agreement as if enforcing those laws or performing those functions within the territorial limits of the jurisdiction which has employed him in the following cases:
 - a. When the officer is on duty in the other jurisdiction and views an offense, or has probable cause to believe that an offense has been committed in the officer's presence, and makes a reasonable effort to identify himself as a police officer and when the offense is a misdemeanor or a breach of the peace or other act, and presents an immediate, clear and present danger to persons or property.
 - b. When the officer is on duty and views an offense, which is a felony, or has probable cause to believe that a felony has been committed, and makes a reasonable effort to identify himself as a police officer.
 - c. The use of his powers of arrest and the rendering of assistance by a police officer outside his jurisdiction and in accordance with the terms of this Agreement shall not be mandatory, but within the sound discretion of both the police officer and the law enforcement agency which employs him. As such this Agreement is not intended to authorize the rendering of routine law enforcement functions, but to allow a police officer the option to take appropriate action when he inadvertently comes upon a serious violation while traveling outside of his employing jurisdiction. Nothing contained in this Agreement shall be construed to restrict the authority of the participating jurisdiction to limit the exercise of any power or authority conferred on its police officers by this Agreement.
 - d. Nothing contained in this Agreement shall be deemed to expand or enlarge any police officer's powers of arrest and law enforcement outside of his jurisdiction beyond those powers he may exercise in the jurisdiction that employs him.
 - 2. The agreement also designates Prince William County Police as the primary agency for handling incidents occurring on the 2,472 feet of the Prince William County Parkway that is within the City of Manassas.
- C. Officers are cautioned that this agreement grants concurrent jurisdiction only to the extent described, and the authority granted is purposely limited. As such, Department officers do not routinely exercise this authority in Prince William County, unless a serious violation occurs in the presence of a Department officer, and immediate action is necessary, or probable cause exists in a felony case.
- D. An original copy of the Agreement is maintained in the Office of Professional Standards.

IV. Memorandum of Understanding between the Department, the Prince William County Police Department, the Prince William County Sheriff's Office and the Prince William/Manassas Regional Adult Detention Center.

- A. On July 28, 2006 the Department entered into a memorandum of understanding between the Prince William County Police Department (PWCPD), the Prince William County Sheriff's Office (PWCSO) and the Prince William/Manassas Regional Adult Detention Center (ADC) for the following purposes:
 - 1. To define jurisdiction and first responder status for the "Judicial Complex" area, which is owned by Prince William County and located within the geographic boundaries of the City of Manassas.

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2. To define jurisdiction and first responder status for lands and property owned by the City of Manassas that are located within the geographic boundaries of Prince William County at the "Lake Manassas " area.

B. It is agreed that the Department:

1. Serves as the terminus of E-911 telephone calls from all Prince William County-owned buildings within the Judicial Complex area.
2. Serves as the first responder to calls for police service within the Judicial Complex area.
 - a. After incidents are stabilized all calls will be transferred over to the PWCPD to be investigated.
 - b. Incidents of a past occurrence within the Judicial Complex will be forwarded to the PWCPD for investigation.
3. Places all criminal charges/traffic infractions using State Code sections.
4. Notifies the PWCPD, PWCSO, and ADC of all response to calls within the Judicial Complex.
5. Serves fugitive warrants at the Adult Detention Center that come to the attention of the Department through the U.S. Mail, hand delivery, notice of the need for service by the Adult Detention Center staff, and those discovered during the course of investigations **other** than those warrants served by the Sheriff's Office during normal business hours as defined by the Sheriff.

C. It is agreed that the Prince William County Police Department:

1. Serves as the terminus of E-911 telephone calls from buildings and land owned by the City of Manassas on and around the parcel known as "Lake Manassas."
2. Serves as the first responder to calls for police service on City-owned property, parking lots, and in City-owned buildings within Lake Manassas.
3. Places all charges of criminal / traffic violations made pursuant to this agreement.
4. Notifies the Department of each response to City-owned property within Lake Manassas.

D. An original copy of the Memorandum is maintained in the Office of Professional Standards.

V. Mutual Aid, Generally

- A. The City of Manassas is a party to the "Northern Virginia Law Enforcement Mutual Aid Agreement of 2002" as authorized by the Code of Virginia Section 15.2-1724 and 15.2-1736.
 1. All Northern Virginia jurisdictions are parties to the Mutual Aid Agreement.
- B. On occasion, the need arises to request assistance from, or give assistance to, a neighboring law enforcement agency.
- C. Before requesting such assistance, a state of emergency, where the requesting jurisdiction has committed or has foreseen the need to commit all its available resources, should exist. For the purpose of this directive, a state of emergency includes, but is not limited to:
 1. Fire.
 2. Flood.
 3. Epidemic.
 4. War.
 5. Civil disorder.
 6. Any other public disaster which, in the judgment of the appropriate police or law enforcement official, is clearly beyond the capacity of his agency to control solely with its own resources.
- D. The Chief of Police or highest ranking official on duty is authorized to request assistance or authorized to approve requests for assistance, which arise from a state of imminent or actual emergency.
- E. Mutual Aid assistance is provided in accordance with the Metropolitan Council of Governments Mutual Aid Plan or the Northern Virginia Law Enforcement Mutual Aid Agreement, copies of which remain on file in the Office of Professional Standards.
- F. Before granting another law enforcement agency's request for mutual aid assistance, the following information, at a minimum, must be considered:
 1. The name, title, and law enforcement agency of the official making the request.
 2. The nature and location of the emergency.
 3. The number of personnel requested, and whether specialized personnel are needed.

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4. The type of equipment needed.
 5. The name, rank, and location of the individual to whom assisting personnel must report.
- G. Deployment of assisting personnel.
1. Whenever possible, assisting personnel are deployed as a unit, with supervision from their own command.
 2. Assisting personnel should be deployed as supporting units whenever possible.
 3. Assisting personnel must respond to all lawful directives issued by the ranking officer of the requesting jurisdiction. Directives which are contrary to law, or orders, regulations and rules of either jurisdiction are not recognized unless clarified.
 4. The withdrawal of personnel or equipment should be with the agreement of the requesting and assisting jurisdiction, if possible. Either the requesting or assisting jurisdiction may cause the withdrawal of personnel and equipment if agreement is not reached. Notification must be given upon withdrawal.
- H. Use of Force.
1. Officers of this Department are accountable for adherence to General Order 2-4: Use of Force, during such time as they are assisting another jurisdiction.
 2. Assisting jurisdictions are authorized to use deadly force only when necessary to prevent death or serious bodily harm to any person.

Attachments: "A" Map of the City of Manassas.
 "B" Map of Lake Manassas.
 "C" Legal References Jurisdiction and Mutual Aid

Index as: Jurisdiction.
 Mutual Aid.
 Assisting Other Jurisdictions.
 Reciprocal Agreements.

References: The Manassas City Code: Chapter V, Section 29 of the City Charter.
 Available at: <http://www.municode.com>.

The Code of Virginia Sections 15.2-1724, 15.2-1725, 15.2-1730, 15.2-1736 and 19.2-250.
 Available at: <http://leg1.state.va.us/000/src.htm>.