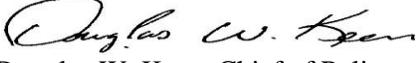




City of Manassas Police Department General Duty Manual



Effective Date: 02-27-2003	GENERAL ORDER	Number: 03-20
Subject: Liability Protection Program		
<input type="checkbox"/> New <input type="checkbox"/> Amends <input type="checkbox"/> Rescinds <input checked="" type="checkbox"/> Reviewed 07-06-2018		Reevaluation: <input checked="" type="checkbox"/> 1 yr. <input type="checkbox"/> 18 months <input type="checkbox"/> N/A
Accreditation Standards: 22.2.2	By Authority Of:  Douglas W. Keen, Chief of Police	Total Pages: 2

PURPOSE:

To describe the Department's liability protection program.

POLICY:

The Department's Liability Protection Program should protect sworn and non-sworn members for actions or omissions directly related to their law enforcement function and other official duties. The program should protect sworn, non-sworn, full-time, part-time and volunteer members from acts of omissions leading to personal injury, death, or property destruction.

DISCUSSION:

N / A.

PROCEDURE:

I. Responsibilities

- A. All members of the Department are responsible for the immediate reporting of any accident / injury, or any incident likely to cause a liability claim against the City. Such reports must be made to a supervisor.
- B. Supervisors are responsible for ensuring proper command notification, and for the investigation and reporting of any liability incident.
- C. The Department works with the Department of Human Resources to mitigate liability concerns. (See General Order 1-9, Section XI, and General Order 3-16).

II. Liability Protection Program

- A. Law enforcement liability.
 1. Law enforcement liability coverage protects the City, public officials and law enforcement personnel from suits arising from wrongful acts, errors or omissions committed in the course of law enforcement duties. This coverage provides for the defense as well as protection of the personal assets of members of the City government and law enforcement personnel.
 2. Auxiliary officers are provided with law enforcement liability coverage equal to that of full-time officers.
 3. The limit of liability coverage is \$12,000,000.00 with no deductible.
- B. General liability.
 1. General liability coverage protects the City from negligent operations that result in bodily injury and property damage of others.
 2. Auxiliary officers and / or volunteers are provided with general liability coverage equal to that of full-time officers.
 3. The limit of liability coverage is \$12,000,000.00 with no deductible.
- C. Automobile liability and physical damage.
 1. Automobile liability coverage protects the City from liability losses caused by negligent acts involving vehicles that result in bodily injury and property damage of third parties, including passengers in City vehicles.

Effective Date: 02-27-2003	GENERAL ORDER	Number: 03-20
Subject: Liability Protection Program		Page: 2 of 2

2. The limit of liability coverage is \$5,000,000.00 with a deductible of \$5,000.00.
3. Physical damage liability coverage protects the City from losses due to physical damage to City vehicles. This coverage includes collision and comprehensive coverage for vehicles and equipment that is permanently affixed to the vehicle.
4. Auxiliary officers and / or volunteers are provided with automobile liability and physical damage coverage equal to that of full-time officers.
5. The limit of liability coverage is based on the actual cash value of the vehicle, with a deductible range of \$1,000.00.

D. Workers' Compensation.

1. Workers' compensation protects sworn and non-sworn, full-time, part-time and volunteer members for work related injuries and diseases and provides the benefits set forth in the Code of Virginia Workers' Compensation Act.
 - a. Auxiliary officers and / or volunteers are not subject to the Code of Virginia Workers' Compensation Act, by statutory regulation.
 - b. The City provides medical loss insurance for Auxiliary officers and / or volunteers under a separate policy.
2. The limit of liability coverage is statutory.
3. See General Order 3-16 for accident / injury procedures.

E. Property and inland marine.

1. Property and inland marine coverage protects physical property such as buildings, contents, and equipment from losses caused by fire and other perils. Damages caused by collapse, earthquake and flood are excluded from the policy.

Attachments: N/A.

Index as: Liability.
Accident / Injury.

References: N/A.