



Ken Burton Jr.

Innovating Better Ways to Serve

Driver License Office
904 301 Blvd. W.
Bradenton, FL 34205
Monday – Friday, 9 AM - 4:30 PM
taxcollector.com

Cancellation: Failure to Complete School

The Driver License Office charges a minimum fee of \$6.25 to access your driver license record – this includes all questions, research, and all transactions.

If you are required to complete a Basic Driver Improvement Course (BDI), a Traffic Collision Avoidance Course (TCAC), Advanced Driver Improvement School (ADI), or a Substance Abuse Education Course (DUI School) and you fail to complete the course within 90 days of receiving notice from the Division of Driver Licenses, your driving privilege will be cancelled until you successfully complete the required course(s).

Basic Driver Improvement Course (BDI) - This 4-hour course is required when you receive any of the following. You will be required to take an approved BDI Course that will be verified via an online verification system and you will be subject to a \$6.25 reinstatement fee.

- Citation issued for passing a stopped school bus
Citation issued for running a red light
Citation issued for reckless driving

Note: If you do not take the correct course required for your citation, you will be required to retake the correct course and pay any applicable fees.

Traffic Collision Avoidance Course (TCAC) - If you are convicted in a traffic crash resulting in injury or death, or two crashes involving property damage of at least \$500 within two years, you must complete an approved 4-hour Traffic Collision Avoidance Course (TCAC). Your completion will be verified via an online verification system and you will be subject to a \$6.25 reinstatement fee.

Note: Proof of completion of a Basic Driver Improvement Course (BDI) after the crash date will satisfy this requirement.

Advanced Driver Improvement School (ADI) - If you are a repeat traffic offender who has accumulated excessive points for traffic violations that resulted in a Points Suspension, Habitual Traffic Offender or your license was revoked for racing on a highway, you must complete an approved 12-hour Advanced Driver Improvement School (ADI). Your completion will be verified via an online verification system and you will be subject to a \$6.25 reinstatement fee.

You may contact the traffic school of your choice to register for the applicable course. However, the Florida Department of Highway Safety and Motor Vehicles must approve the course. Traffic schools are listed in your local telephone directory under "driving instruction" or "traffic schools". And, approved providers are also available at http://www.flhsmv.gov/ddl/drivingcourses.html. Our office does not offer any of the above referenced traffic school courses.

Need a replacement license?

You will be required to pay an additional \$25 at the time of reinstatement and you must submit documents that establish your identity pursuant to the Real ID Act (e.g. US birth certificate, US passport, USCIS/INS documents, proof of name change(s), Social Security Card and 2 proofs of residential address) unless you already have a Real ID compliant Florida driver license. For a complete list of acceptable identity documents, visit flhsmv.gov/whattobring.

Check the status of your license at https://services.flhsmv.gov/DLCheck/!

Not a Manatee County resident? Our offices are open to the public by appointment only for Manatee County residents/businesses. All out-of-county residents must visit their home county for processing.

NOTE: The information in this document is believed to be correct and is subject to change and is not warranted. Cancellation_School – Last Update: 08/31/2020

**** THIS TRANSACTION MAY ONLY BE PROCESSED AT THE DRIVER LICENSE OFFICE ****