



Ken Burton Jr.

Innovating Better Ways to Serve

Post Office Box 25300
Bradenton, Florida 34206-5300
Phone: 941.741.4800
Monday – Friday, 9:00 - 4:30
taxcollector.com

Dealer Services & Information

To continually strive to improve our customer service, we have implemented ways for dealer transactions to be processed. Please see the options listed below for processing dealer work in Manatee County.

Option #1

Visit the First Manatee South County Tag Agency

5756 14th St W, Bradenton 34207 (Southwood Shops)
941.782.6050 – Mon-Fri 9am-6pm; Sat 9am-2pm

- Walk-Ins Welcome – No Appointment Required
Serving Dealers from All Counties
FREE Courier Service
Extended Hours
Saturday Hours
No Transaction Limits*
1-Business Day Turnaround for Drop-Off Work

Additional processing fees apply. Please contact this agency for details on your specific transaction.

*After 5pm, only 3 deals may be waited on. The dealer lobby closes at 5:45pm; however, work can still be dropped off and will be processed & ready for pick-up by the next business day.

- All Completed Work
Contact Information
Dealer PIN Number
Cash, Check**, or Debit**

**A 3.5% fee will be charged for all check transactions to guarantee funds and on all debit transactions as a processing fee.

EFS DEALERS: Inventory requests must be made by email to David@autotagagency.net. Please allow 3 business days for your order to be processed. For additional information on becoming an EFS Dealer, visit https://www.flhsmv.gov/.

The following options are for Manatee County Dealers only.

Option #2

Drop Off Dealer Work at the DeSoto Office

819 301 Blvd W, Bradenton, FL 34205

Most transactions are completed and available for pickup within 2 business days, after 4pm (not including the day the work is dropped off and holidays). As a courtesy, our office will call the number provided on your control sheet when your work is ready for pickup.

Table with 2 columns: Work Dropped Off On, Can Be Picked-up After 4 PM On. Rows include Monday, Tuesday, Wednesday, Thursday, Friday.

A Control Sheet for Dealer Work must be submitted with the drop off work. Submit 1 check (for each control sheet submitted) made payable to Ken Burton, Jr., Tax Collector (no cash accepted) with the amount blank.

Also, any rejected work will be returned with a checklist detailing the reason for rejection. Work that is resubmitted after corrections have been made is still subject to the 2-business day turnaround.

The information in this document is believed to be correct and is subject to change and is not warranted. DealerServices – Last Update: 10/22/2019

TWO MANATEE COUNTY LOCATIONS TO SERVE YOU:

First Manatee South County Tag Agency
5756 14th St W Bradenton 34207
Walk-Ins Welcome – Serving All Counties

DeSoto Office
819 301 Blvd W Bradenton 34205
Manatee County Dealers Only



Manatee County

Tax
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Option #3

Wait on Work by Appointment Only at the DeSoto Office

819 301 Blvd W, Bradenton, FL 34205

Visit taxcollector.com to schedule an appointment

We value Manatee County Dealers and understand that your time is important. To serve you faster, dealer transactions at the DeSoto Office are by appointment only to ensure adequate staff is available to quickly process your transactions.

Our staffing allocation provides priority to dealer work and we have increased training to expedite your visit. We have an appointment calendar that is reserved specifically for dealer transactions only and more appointments are available throughout the day to accommodate Manatee County Dealers.

Appointments are required for dealer transactions on the counter (walk-ins accepted until 9:30am in emergency situations*).

- Manatee County Dealers may wait on up to 3 transactions per appointment
- Schedule up to 2 appointments per runner, per day
- Same day appointments may be scheduled at anytime
- Completed paperwork, photo ID, and Dealer PIN required
- Payments can be made by Cash, Check, Debit Card, or Dealer Trust Account
- Submit a list of authorized runners and provide future updates or changes to this list by emailing Dealer@taxcollector.com (this must be submitted prior to processing work in our office)

**Walk-ins will not be accepted the day after holiday closures at the DeSoto Office. The 3 transaction limit applies to all walk-in dealer transactions.*

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