

RESERVE OFFICER PROGRAM	Chapter No. 16
Effective Date: 04/01/2018 Revision Date: 09/25/2018	Reference: Chapter 4 – Use of Force Reserve Program Manual

16.1.1 RESERVE OFFICERS PROGRAM

A civilian reserve police force shall be established to supplement the regular police force and is assigned to assist in the routine delivery of police services, special events, and in emergencies. The unit falls under the direct authority of the Chief of Police.

The Chief of Police will designate liaison officer(s) who will be responsible for the operation of the Police Reserve Unit including training. The Liaison is responsible for assuring that the Unit conforms to policy and guidelines established by the Chief of Police.

Reserve Police Officers operate with a limited commission, established by their classification, while on duty. They only receive commissions after successful completion of the Basic Reserve Academy, which shall be approved by the Washington State Criminal Justice Training Commission. Their duties and responsibilities include assisting full time officers in patrol functions and at special events, as assigned by the Chief of Police or his designee. Reserve Police Officers always work under the direction of an on duty full time supervisor. They shall have general peace officer authority while on duty for this department, consistent with applicable law.

16.1.2 SELECTION CRITERIA

Reserve Police Officers shall meet the same employment standards as required to become a regular full-time commissioned police officer, with the following exceptions:

1. They are “at will employees” who work without compensation
2. Testing process administered is specific to Reserve Officers

Applicants for Reserve Police Officer shall successfully undergo the following process:

1. Approval by the Chief of Police
2. Meet the minimum requirements for membership
3. Undergo a complete background check including fingerprinting
4. Submit to a polygraph examination
5. Psychological exam
6. Oral board exam
7. Physical agility test

8. Provide documentation that they have completed a physical examination within the previous year and meet the same medical requirements as a regular officer.

16.1.3 EDUCATIONAL REQUIREMENT

Reserve Police Officers possess at minimum high school equivalent diplomas.

16.1.4 ENTRY LEVEL TRAINING

Reserve Police Officers only receive commissions after successful completion of the Basic Reserve Academy which shall be approved by the Washington State Criminal Justice Training Commission.

16.1.5 IN-SERVICE TRAINING

Reserve Police Officers complete at a minimum 24 hours of in-service training annually.

16.1.6 USE OF FORCE TRAINING & FIREARMS PROFICIENCY

Reserve Police Officers are trained in Use of Force procedures as stated for full-time officers in Chapter 4 – Use of Force.

Reserve Officers follow department policy, procedures, training, and proficiency requirements as full-time officers listed in Chapter 4 – Use of Force.

16.1.7 BONDING/LIABILITY PROTECTION

Reserve Police Officers are provided public liability protection equal to that provided to full-time officers for while they are on duty.