

Pasco Police Department Policy Manual

CONTRACTUAL AGREEMENTS FOR LAW ENFORCEMENT SERVICES	Chapter No. 3
Effective Date: 04/01/2018	Reference:

3.1.1 CONTRACTUAL SERVICES

The Pasco Police Department provides personnel and facilities to other agencies through a contracted service agreement. Examples of the contracted services provided by the Pasco Police Department include, but are not limited to:

School Resource Officers provided to Pasco School District assigned to the High School and Middle Schools.

Prior to providing law enforcement assistance to any agency, the elements of the services are identified in a written agreement. Written agreements/contracts will be reviewed and approved by the City Attorney's office prior to signing. The subjects of the contract include, but are not limited to:

A. Specific Services

The contract will clearly state the services to be provided.

B. Financial Agreements

Specific language identifying the time and method of payment will be included in the contract.

C. Records

The contract will specify that records of employee's performance will be kept by the Pasco Police Department. A copy of the employee's evaluation is forwarded to the Human Resources Department.

D. Duration

The contract will state the duration of the agreement. Procedures for extension, modification and termination will be included.

E. Legal Contingencies

Any legal contingencies anticipated would be dealt with in the contract.

F. Personnel

The contract will state that the Pasco Police Department will directly supervise its personnel.

G. Equipment

All equipment and facilities will be provided by the Pasco Police Department unless otherwise specified in the contract.

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H. Review

A procedure for review and revision will be included in the contract.

3.1.2 EMPLOYEE RIGHTS

Employees of the Pasco Police Department assigned to contract service assignments shall maintain all the rights and opportunities of other members of the department.