

**DIVISION OF JUVENILE JUSTICES SERVICES**  
**FRISK SEARCH CHECKLIST**

**CONCERNING THE FRISK SEARCH OF:** \_\_\_\_\_ **CASE#** \_\_\_\_\_

This frisk search of a juvenile is being conducted (may be conducted in conjunction with a wand search) pursuant to:

- 1. The juvenile is being admitted to detention.
- 2. Is returning from a visit, vocational program, or work crew
- 3. Prior to transport.
- 4. There is a reasonable suspicion the juvenile is in possession of contraband.

\_\_\_\_\_  
Name of staff conducting frisk search

\_\_\_\_\_  
Witness

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

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**CONCERNING THE FRISK SEARCH OF:** \_\_\_\_\_ **CASE#** \_\_\_\_\_

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\_\_\_\_\_  
Witness

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

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Witness

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

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- 4. There is a reasonable suspicion the juvenile is in possession of contraband.

\_\_\_\_\_  
Name of staff conducting frisk search

\_\_\_\_\_  
Witness

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

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**DIVISION OF JUVENILE JUSTICES SERVICES**  
**STRIP SEARCH CHECKLIST**

CONCERNING THE STRIP SEARCH OF: \_\_\_\_\_ CASE# \_\_\_\_\_

- This strip search is pursuant to an **ADMISSION** into a secure detention center or secure care facility.
- 1. The juvenile is in the Division of Juvenile Justice Services' custody
  - 2. The juvenile is brought in by law enforcement for a drug related offense and/or is currently under the influence of alcohol or a controlled substance.
  - 3. The juvenile is being admitted for a weapons offense.
  - 4. Juvenile requested strip search in lieu of frisk search.
- This strip search is a result of **REASONABLE SUSPICION** to believe that the juvenile has contraband in their possession, which is contrary to the policy and procedure of this facility. Considering the factors listed below, the undersigned believes that reasonable suspicion exists for the strip search and the juvenile has been advised of the reason(s) for the search.
- 1. Statements by the juvenile or reports from other sources.
  - 2. Behavior of juvenile, e.g., excessive nervousness, unusual conduct.
  - 3. Discovery of incriminating matter in less intrusive searches.
  - 4. Obvious drug use or intoxication.
  - 5. Evasive or contradictory answers to questions.
  - 6. Searches which provide staff probable cause that a weapon or contraband may be present on the person.

The undersigned submits the following **STATEMENT OF REASONABLE SUSPICION**: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Name of staff conducting strip search

\_\_\_\_\_  
Witness

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

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**INSTRUCTIONS TO STAFF:** Strip searches are to be conducted with maximum courtesy and respect for the juvenile in an area which ensures privacy and dignity. **Do not touch the juvenile, simply observe.**

**STAFF INITIALS** \_\_\_\_\_

- HEAD:** Check nose, ears, and mouth. Check under tongue and around teeth.
- ARMS & SHOULDERS:** Instruct the juvenile to raise arms and check arm pits. If female, check breasts. Check for needle marks or evidence of previous suicide attempts, injuries or other abnormalities. Examine the juvenile with the fingers spread and extended.
- GROIN:** Inspect around penis, testicles or if female check the area of the vulva.
- RECTAL:** Instruct the juvenile to bend over and spread the cheeks of the buttocks. If female is wearing a sanitary napkin, instruct her to remove it and issue a new one.

\*If contraband is seen protruding from the anal area, or the juvenile reports, or an object/contraband in the vagina or anus, staff shall not retrieve the contraband. Staff shall contact supervisor or APD and then call trained and licensed medical personnel. Medical shall determine if the object can be removed safely and if it cannot be removed safely and/or if medical is not available, staff shall call 911 for assistance. Staff shall document the incident.

- LEGS & FEET:** Check inside legs and the bottom of the feet and in between toes.
- BANDAGES & CASTS:** Examine any prosthesis or false teeth. If you have any questions request assistance from the facility medical personnel or other qualified medical personnel.
- This strip search did not discover contraband.**
- This strip search produced contraband.** Action taken: \_\_\_\_\_
- Staff completed an Incident Report regarding the discovery of contraband.**
- As a result of this search an object removal was requested:**  
Medical or 911 were called? Yes  No  Supervisor/APD was notified? Yes  No