

DEPARTMENT OF HUMAN SERVICES  
DIVISION OF JUVENILE JUSTICE SERVICES  
YOUTH PAROLE AUTHORITY  
POLICIES AND PROCEDURES

Policy No.: 08-01	Effective Date: 07/04	Revision Date: 6/5/17
Subject: Annual Review of Policy and Procedure		

**I. Policy Statement**

The Division's Youth Parole Authority (YPA) shall provide current policies and procedures as required in the Utah Code 62A-7-502 (4). These policies and procedures will not duplicate information already contained in the Utah Code 62A-7-501 through 507. The YPA policies and procedures are subject to approval by the Board of Juvenile Justice Services.

**II. Rationale**

To describe the functions and operations of the YPA.

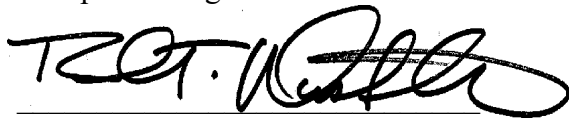
**III. Procedure**

- A. The chairperson of the YPA shall convene a meeting of the YPA a minimum of one time each year for the purpose of review and revision of the policies and procedures governing the YPA.
- B. A majority vote of the YPA is required for adoption of rules or policies of general applicability as provided by law. The YPA will encourage input and review by the Division prior to implementing or revising policy.

**IV. Continuous Renewal**

This policy shall be reviewed every three (3) years to determine its effectiveness and appropriateness. This policy may be reviewed before that time to reflect substantive change.

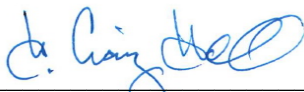
This policy has been reviewed by the Board of Juvenile Justice Services and is approved upon the signature of the Director.



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Rick T. Westmoreland, Chairman  
Youth Parole Authority

6/5/17

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Review Date



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H. Craig Hall, Chairman  
Board of Juvenile Justice Services

6/5/17

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Susan V. Burke, Director  
Division of Juvenile Justice Services

6/5/17

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Review Date