

DEPARTMENT OF HUMAN SERVICES
DIVISION OF JUVENILE JUSTICE SERVICES
YOUTH PAROLE AUTHORITY
POLICY AND PROCEDURES

Policy No.: 08-07

Effective Date: 07/04

Revision Date: 6/5/17

Subject: Warrants of Retake

I. Policy Statement

Upon request and consideration, the Youth Parole Authority (YPA) administrative officer or designee shall issue warrants of retake (arrest) for juveniles who have violated the terms of their parole.

II. Rationale

To clearly establish the process by which juvenile parolees may be taken into custody when probable cause exists that they have violated the terms of their parole agreement.

III. Procedures

- A. If a juvenile has committed a major violation of their parole, is considered a threat to themselves or the community, and temporary confinement is considered necessary, a Warrant of Retake shall be issued upon request to the administrative officer of the YPA.
- B. The administrative officer is responsible to issue warrants to the appropriate case manager.
- C. A juvenile alleged to be in violation of their parole shall not remain in detention longer than two (2) working days unless new charges have been made placing the juvenile in the court's jurisdiction and/or a revocation proceeding has been initiated.
- D. Detention facilities shall not detain alleged parole violators without an Order of Temporary Detention signed by the hearing officer who conducted the Pre-revocation Hearing or a waiver of the pre-revocation signed by the juvenile.
- E. The case manager shall notify the administrative officer within 24 hours when the juvenile is apprehended.
- F. A Warrant of Retake shall be vacated when the YPA has received documentation of the request, apprehension date, and an update on the current situation.

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IV. Continuous Renewal

This policy shall be reviewed every three (3) years to determine its effectiveness and appropriateness. This policy may be reviewed before that time to reflect substantive change.

This policy has been reviewed by the Board of Juvenile Justice Services and is approved upon the signature of the Director.



Rick T. Westmoreland, Chairman
Youth Parole Authority

6/5/17

Review Date



H. Craig Hall, Chairman
Board of Juvenile Justice Services

6/5/17

Review Date



Susan V. Burke, Director
Division of Juvenile Justice Services

6/5/17

Review Date