

Background Screening For Unsupervised Access to Children in Care

(Anyone who has unsupervised access to a child in care over 5 hours a week, would include respite, child care, babysitting)

Licensed Homes	Unlicensed Homes	Licensed & Unlicensed Homes	
Before care is provided, information must be shared with the respite caregiver to ensure the child's needs are met			
<p><u>Specific licenses:</u> Respite care can take place in respite caregiver's home after meeting background screening requirements.</p> <p><u>General licenses:</u> Respite care must take place in licensed caregivers home after meeting background screening requirements</p> <p><u>Preliminary Placements & Visitation with Relatives:</u> Respite care can take place in respite caregiver's home after meeting background screening requirements.</p>			
<p>*Background check is completed by Office of Licensing</p> <ol style="list-style-type: none"> a. Complete FBI Finger Prints cards (two hardcopy cards) b. Complete non-foster care BSA c. Submit cards, BSA, and check for fee to local licensor of licensed home <p style="text-align: center;">(DCFS will not pay for live scan fee)</p>	<p>*Background check completed by OL via DCFS TAC (For 2 applicants DCFS is paying for)</p> <ol style="list-style-type: none"> a. Complete FBI fingerprinting at DCFS location under B1561 code (\$10 fee still applies) b. Send non-foster care BSA, ID, and SSC to region TAC c. TAC will submit BSA, ID, SSC, and respite checklist to State Office Background Screening Coordinator (Annie) d. State Office Background Screening Coordinator will send approved BSAs back to TAC e. Walk through completed by DCFS <p style="text-align: center;">(For applicants DCFS is not paying for)</p> <ol style="list-style-type: none"> a. Complete FBI Finger Prints cards (two hardcopy cards) b. Complete non-foster care BSA c. TAC will submit cards, BSA, ID, SSC, respite checklist, and check for fee to State Office Background Screening Coordinator d. State Office Background Screening Coordinator will send approved BSAs back to TAC e. Walk through completed by DCFS 	<p style="text-align: center;">Visitation with child's Relatives (Includes overnights)</p> <p style="text-align: center;">*Background check completed by DCFS TAC</p> <p>First obtain Court approved visitation with a non-licensed relative <u>for the purpose of maintaining family connections.</u></p> <p>Using KBS02 form DCFS TAC will complete the checks below:</p> <ol style="list-style-type: none"> a. Utah Criminal b. Child & Adult Abuse, & LIS Check c. FBI Finger Prints to be completed at a DCFS location under B1561 (\$10 fee is required) d. Walk through completed by DCFS 	
Respite, Child Care, Babysitting (other options)	Babysitting Only	Respite, Child Care, Babysitting (other options)	Babysitting Only
<p>* Licensed out of home caregivers (Does not include specific licensed homes)</p> <p>* Temporary placement in licensed facility (CBH, Family Support Center)</p> <p>* Home of licensed child care provider (must be licensed thru Dept. of Health, Child Care Licensing Program)</p>	<p>* Juvenile Babysitters (Under 18yr)</p> <ul style="list-style-type: none"> • RFC & Caseworker Approved <p>*Background check completed by OL</p> <ol style="list-style-type: none"> a. Juvenile Background Screening Application 	<p>* Licensed out of home caregivers (Does not include specific licensed homes)</p> <p>* Temporary placement in licensed facility (CBH, Family Support Center)</p> <p>* Home of licensed child care provider (must be licensed thru Dept. of Health, Child Care Licensing Program)</p>	<p style="text-align: center;">Juvenile Babysitters (Under 18yr)</p> <ul style="list-style-type: none"> • RFC & Caseworker Approved <p>*Background check completed by DCFS TAC</p> <ol style="list-style-type: none"> a. Submit email with Name, DOB, SSN

Does Normalcy Apply? Normalcy applies specifically to extracurricular, enrichment or social activities which are age-appropriate for the child. This includes school, recreational and peer activities that enrich a child's whole development and gives them access to similar experiences as their peers. Reasonable and prudent parenting standards apply when the caregiver is making decisions regarding which activities a child can participate in. Normalcy is NOT an over-arching philosophy to determine what is "normal" for a family. The requirements of respite, child care, babysitting, and visitation with child's relatives apply to all children.

- **Normalcy and visitation with relatives does not include relatives of the non-related foster parent.**