Section: 1. Issuance of Driver's License

Effective Date: 05/01/1986

Revised Date: 01/24/2020

Authority:
R.S. 32:413
R.S. 40:1321
To view Louisiana Statutes: http://www.legis.state.la.us/

Definition: A duplicate license or identification card may be issued when license or identification card has been lost, stolen, or mutilated.

Requirements:

- Proper identification as outlined in Section I, Policy 6.0 “Identification Requirements” must be presented unless the applicant can be identified through the Department’s Photo Retrieve program. See exceptions listed below.
- If the license will expire within 90 days, the transaction must be processed as a renewal.
- If the license will expire within 180 days, the applicant has the option to renew.

Exceptions:

- If an applicant eighteen years of age or over applies for a duplicate Louisiana driver's license or identification card and a photo image exists under the Photo Retrieve Program and the applicant is clearly identified, no other identification is required.
- If an applicant under the age of eighteen applies for a duplicate Louisiana driver's license and a photo image does exist under the Photo Retrieve Program and the applicant is clearly identified, the signature of the custodial parent or legal guardian is required prior to issuance.
- If an applicant seventeen years of age applies for a duplicate Louisiana Identification card and a photo image exists under the Photo Retrieve Program and the applicant is clearly identified, the credential can be issued without the custodial parent/guardian's signature.
Fees

- A duplicate fee, as outlined in Section I Policy 2.0, will be charged for the issuance of a duplicate license/identification card. The duplicate fee also applies to applicants over 70 years of age.

Related Policies

Section 1, Policy 6.00 Identification Requirements
Section 1, Policy 2.00 Fees and Duration of License / ID Card
Section 1, Policy 5.00 License Under Suspension or Revocation
Section 1, Policy 26.00 Photo Retakes